Annex G-5

PURCHASE ORDER

JOSE RIZAL MEMORIAL STATE UNIVERSITY
KATIPUNAN CAMPUS
Agency

Supplier	SECC COMPUTER SALES	P.O. No.:	A0040	Date:	June 10, 2013
Address:	Dipolog City	PR No.:	05-13-A076	Date:	May 8, 2013
		Mode of Procurement			

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	(R.Malate) KNAS-Katipunan, Z.N	Delivery Term:	7 cal. Days
Date of Delivery:		Payment Term:	

Item No.	Quantity	unit	Item / Description	Unit Cost	Amount
1.	2	pcs.	Canon Ink Black #810	710.00	1,420.00
2.	2	pcs.	Canon Ink Colored #811	915.00	1,830.00
3.	1	ream	File Folder, Long 14 pts.	3.90	390.00
4.	1	ream	File Folder, Short 14 pts.	3.65	365.00
5.	6	pcs.	Binder (small)	3.80	22.80
6.	2	pcs.	Binder (Large)	6.50	13.00
7.	4	ream	U.S Bond paper, Long (subs-20)	162.00	648.00
8.	4	ream	U.S Bond paper, Short (subs-20)	152.00	608.00
9.	4	boxes	Chalk (Dustless)	72.00	288.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

SECC COMPUTER SALES
Supplier / Dealer / Contractor

Date

RICKY A. REGAÑON
Administrative Officer I

Funds Available:		Approved:
CORAZON I. MEÑOSA Administrative Assistant III	Amount: Php 5,584.80 ALOBS No.: 11-2[illegible]	AIDA O. LANIOSO, Ed. D. Campus Administrator