Annex G-5

# PURCHASE ORDER

*JOSE RIZAL MEMORIAL STATE UNIVERSITY*
*KATIPUNAN CAMPUS*
Agency

| | | | | | |
|---|---|---|---|---|---|
| Supplier: | ONE STOP TRADING & COMPUTER SERVICES | P.O. No.: | A0090 | Date: | July 30, 2013 |
| Address: | Cebu City | PR No.: | 07-13-A158 | Date: | July 18, 2013 |
| | | Mode of Procurement | | | |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | | | |
|---|---|---|---|
| Place of Delivery: | (R.Regañon) KNAS-Katipunan, Z.N | Delivery Term: | 7 cal. Days |
| Date of Delivery: | | Payment Term: | |

| Item No. | Quantity | unit | Item / Description | Unit Cost | Amount |
|---|---|---|---|---|---|
| 1. | 12 | tubes | Toner Cartridge Canon 125 | 2,700.00 | 32,400.00 |
| | | | | | - |
| | | | with: Free service unit printer. | | - |
| | | | * Lifetime Warranty on parts for all your laser printer that u | | |
| | | | our cartridge. | | |
| | | | * Provide services unit on back up to prevent work | | - |
| | | | interruptions cause by printer trouble | | - |
| | | | * Lifetime Warranty on all toner | | - |
| | | | * 15-30 days credit terms | | - |
| | | | * 2-3 days leadtime delivery upon receipt of P.O | | - |
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed

Conforme:

STOP TRADING & COMPUTER SERVI
Supplier / Dealer / Contractor
7-7-2013
Date

Very truly yours,

RICKY A. REGANON
Administrative Officer I

| Funds Available: | Amount: | Approved: |
|---|---|---|
| CORAZON I. MEÑOSA<br>Administrative Assistant III | ALOBS No.: | AIDA D. LANIOSO, Ed. D.<br>Campus Administrator |