



PURCHASE ORDER

JOSE RIZAL MEMORIAL STATE UNIVERSITY KATIPUNAN CAMPUS

Agency

Supplier: COPYLANDIA	P O No.: A130	Date: Sept. 24, 2013
Address: Dipolog City	PR No.: 08-13-A188	Date: August 23, 2013
Mode of Procurement		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: (R. Regañon) KNAS-Katipunan, Z.N	Delivery Term: 15 cal. Days
Date of Delivery: _____	Payment Term: _____

Item No.	Quantity	Unit	Item / Description	Unit Cost	Amount
1.	1	Unit	Photocopier (Xerox Machine)	44,500.00	44,500.00
			*Develop Ineo 164 with Free metal Stand		-
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Confirms:
COPYLANDIA
 Supplier / Dealer / Contractor
10-03-2013
 Date

Very truly yours,

RICKY A. REGAÑON
 Administrative Officer I

Funds Available: Amount: ₱ 44,500.00 ALOBS No.: _____ 44-300-	Approved: AIDA O. LANIOSO, Ed. D. Campus Administrator
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